

IPEDS 2022-23 Data Collection System

IPEDS HELP DESK (877) 225-2568 | ipedshelp@rti.org
OMB NO. 1850-0582 v.30 : Approval Expires 8/31/2025
User ID: 88G4439

Academic Libraries 2022-23

Institution: University of Florida (134130)

User ID: 88G4439

Overview

Academic Libraries Overview

Welcome to the IPEDS Academic Libraries (AL) survey component. The purpose of the AL component of IPEDS is to collect information on library collections, library staff, library expenses, and library services for libraries in degree-granting postsecondary institutions.

Data Reporting Reminders

- Report data to accurately reflect the time period corresponding with the IPEDS survey component, even if such reporting is seemingly inconsistent with prior-year reporting.
- Report all data for fiscal year (FY) 2022. Fiscal Year 2022 is defined as the most recent 12-month period that ends before October 1, 2022, that corresponds to the institution's fiscal year.

Changes to reporting for 2022-23:

There are no changes to this survey component.

Coverage

Include data for the main or central academic library and all branch and independent libraries that were open all or part of the Fiscal Year 2022. Branch and independent libraries are defined as auxiliary library service outlets with quarters separate from the central library that houses the basic collection. The central library administers the branches. Libraries on branch campuses that have separate IPEDS unit identification numbers are reported as separate libraries.

Resources:

- To download the survey materials for this component: [Survey Materials](#)
- To access your prior year data submission for this component: [Reported Data](#)
- For more information about the previous survey: [Academic Libraries Survey](#).

If you have questions about completing this survey, please contact the **IPEDS Help Desk at 1-877-225-2568**.

Institution: University of Florida (134130)

Parent child allocation factors

Parent child allocation factors

The **Academic Libraries survey** report submitted under this UnitID is a combined report that includes data for all the locations listed below. Because this is a combined report, you must provide allocation factors that indicate how the data should be distributed among all included institutions. Allocation factors are percents. The allocation factors you provide will be used to create derived variables for the IPEDS Peer Analysis System to allocate reported data to each component location.

| Unit ID | Name of Institution | City, State | Allocation factor | 2021 - 2022 Allocation factor |
|---------|------------------------------|-----------------|------------------------------------|-------------------------------|
| 134130 | University of Florida | Gainesville, FL | <input type="text" value="100"/> % | 100% |
| 484473 | University of Florida-Online | Gainesville, FL | <input type="text" value="0"/> % | |
| | | Total: | 100% | |

If this list of institutions is not complete, or is incorrect in any way, or if you would like to report data for each component institution instead of submitting a combined report, or if you have any questions or concerns, please call the Help Desk at **1-877-225-2568**.

You may use the space below to **provide context** for the data you've reported above.

0 / 2000

Institution: University of Florida (134130)

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Screening Questions

i Were your annual total library expenses (including staff salaries and wages) for Fiscal Year 2022:

- Less than \$100,000 Greater than or equal to \$100,000

Is the library collection entirely electronic?

- No Yes

Institution: University of Florida (134130)

Library Collections/Circulation, Interlibrary Loan Services, and Library Staff

Section I: For all degree-granting institutions with library expenses >0 and/or access to a library collection

NOTE - This section of the survey collects data on selected types of material. It does not cover all materials. Report the total number of each category held at the END of Fiscal Year 2022.

| <u>Library Collections</u> | Physical | | Digital/Electronic | | Total | |
|----------------------------|------------------|-------------------|-------------------------------------|-------------------|------------------|-------------------|
| | | Prior Year Amount | | Prior Year Amount | | |
| Books | 4,426,741 | 4,369,176 | 1,748,573 | 1,507,996 | | |
| Databases | | | 1,171 | 1,162 | | |
| Media | 870,490 | 882,073 | 290,871 | 310,527 | | |
| Serials | 109,007 | 102,422 | 90,814 | 94,772 | | |
| Total | 5,406,238 | 5,353,671 | 2,131,429 | 1,914,457 | 7,537,667 | |
| Library Circulation | 47,810 | 36,779 | <input checked="" type="checkbox"/> | 47,782,554 | 4,831,918 | 47,830,364 |

Does your institution have Interlibrary Loan Services ?

- No
- Yes

| <u>Interlibrary Loan Services</u> | Number | Prior Year Amount |
|--|--------|-------------------|
| Total interlibrary loans and documents provided to other libraries | 3,483 | 3,381 |
| Total interlibrary loans and documents received | 13,706 | 15,555 |

Does your institution have Library Staff?

- No
- Yes

| Library Staff | Number of FTEs | Prior Year Amount |
|--|---|-------------------|
| Librarians | 116.00 | 110.50 |
| Other Professional Staff | <input checked="" type="checkbox"/> 40.00 | 26.00 |
| All Other Paid Staff (Except Student Assistants) | 173.00 | 186.00 |
| Student Assistants | <input checked="" type="checkbox"/> 73.00 | 53.00 |
| Total | 402.00 | 375.50 |

You may use the box below to provide additional context for the data you have reported above.

Electronic circulation is much higher because of the new methods for counting usage of e-resources provided to us through Counter reports. This new process is much more automated. Increase in usage reported due to ability to generate comprehensive, standardized usage reports across all publisher/vendor platforms rather than only reporting a subset of usage as was done previously. Subsets reported last year due to low staffing in Dept and inability to report comprehensive usage for all resources.

Physical circulation is also up because physical Course Reserves and interlibrary loans were resumed in Fall 2021.

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Expenses

Section II: For degree-granting institutions with library expenses >= \$100,000

Library expenses should be reported for the most recent 12-month period that corresponds to your institution's fiscal year that ends before October 1, 2022.

| | | Prior Year Amount |
|--|-----|---|
| i Indicate the number of <u>branch and independent libraries</u> (exclude the main or central library). | | 8 |
| i Expenses | | Amount |
| Total <u>salaries and wages</u> for the library staff | | 15,428,793 |
| Are staff <u>fringe benefits</u> paid out of the library budget? | | |
| <input type="radio"/> | No | |
| <input checked="" type="radio"/> | Yes | Total Fringe benefits |
| | | 5,755,237 |
| | | 5,535,239 |
| Materials/services expenses | | |
| One-time purchases of <u>books, serial back-files,</u> and other materials | | 1,717,886 |
| <u>Ongoing commitments to subscriptions</u> | | 13,355,412 |
| All other materials/services costs | | 383,114 |
| Total materials/services expenses | | 15,456,412 |
| | | 15,297,309 |
| Operations and maintenance expenses | | |
| <u>Preservation services</u> | | 92,128 |
| All other operations and maintenance expenses | | 6,447,423 |
| Total operations and maintenance expenses | | <input checked="" type="checkbox"/> 6,539,551 |
| | | 2,944,267 |
| Total Expenses | | 43,179,993 |
| | | 39,109,807 |
| Total Expenses (minus Fringe Benefits) | | 37,424,756 |
| | | 33,574,568 |

You may use the space below to provide context for the data you've reported above.

All other operations and maintenance expenses include the renovation of three floors at the Marston Science Library as well as some HVAC work completed at Smathers Libraries. The Library West front entrance and lobby also received a renovation.

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User ID: 88G4439

Prepared by

Prepared by

Reporting Reminders:

- The name of the preparer is being collected so that we can follow up with the appropriate person in the event that there are questions concerning the data.
- The Keyholder will be copied on all email correspondence to other preparers.
- The time it took to prepare this component is being collected so that we can continue to improve our estimate of the reporting burden associated with IPEDS.
- Please include in your estimate the time it took for you to review instructions, query and search data sources, complete and review the component, and submit the data through the Data Collection System.
- Thank you for your assistance.

This survey component was prepared by:

| | | | | | |
|-----------------------|-----------------|-----------------------|--------------------------|----------------------------------|------------|
| <input type="radio"/> | Keyholder | <input type="radio"/> | SFA Contact | <input type="radio"/> | HR Contact |
| <input type="radio"/> | Finance Contact | <input type="radio"/> | Academic Library Contact | <input checked="" type="radio"/> | Other |

Name:

Email:

How many staff from your institution only were involved in the data collection and reporting process of this survey component?

Number of Staff (including yourself)

How many hours did you and others from your institution only spend on each of the steps below when responding to this survey component?
Exclude the hours spent collecting data for state and other reporting purposes.

| Staff member | Collecting Data Needed | Revising Data to Match IPEDS Requirements | Entering Data | Revising and Locking Data |
|---------------|--|---|---|---|
| Your office | <input type="text" value="30.00"/> hours | <input type="text" value="2.00"/> hours | <input type="text" value="1.00"/> hours | <input type="text" value="1.00"/> hours |
| Other offices | <input type="text" value="10.00"/> hours | <input type="text" value="4.00"/> hours | <input type="text" value="0.00"/> hours | <input type="text" value="0.00"/> hours |

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Summary

Academic Libraries Component Summary

IPEDS collects important information regarding your institution. All data reported in IPEDS survey components become available in the IPEDS Data Center and appear as aggregated data in various Department of Education reports. Additionally, some of the reported data appears specifically for your institution through the College Navigator website and is included in your institution's Data Feedback Report (DFR). The purpose of this summary is to provide you an opportunity to view some of the data that, when accepted through the IPEDS quality control process, will appear on the College Navigator website and/or your DFR. College Navigator is updated approximately three months after the data collection period closes and Data Feedback Reports will be available through the [Data Center](#) and sent to your institution's CEO in November 2023.

Please review your data for accuracy. If you have questions about the data displayed below after reviewing the data reported on the survey screens, please contact the IPEDS Help Desk at: 1-877-225-2568 or ipedshelp@rti.org.

| Library Collections/Circulation | Physical Collection | Digital/Electronic Collection |
|---------------------------------|---------------------|-------------------------------|
| Books | 4,426,741 | 1,748,573 |
| Databases | | 1,171 |
| Media | 870,490 | 290,871 |
| Serials | 109,007 | 90,814 |
| Total Collection | 5,406,238 | 2,131,429 |
| | | |
| Total Circulation | 47,810 | 47,782,554 |

| Expenses | Amount |
|-------------------------------------|--------------|
| Salaries and wages | \$15,428,793 |
| Fringe benefits | \$5,755,237 |
| Materials/services expenses | \$15,456,412 |
| Operations and maintenance expenses | \$6,539,551 |
| Total expenses | \$43,179,993 |

Edit Report

Academic Libraries

| Source | Description | Severity | Resolved | Options |
|---|---|-------------|----------|---------|
| Screen: Collections/Circulation/Interlibrary Loan Services and Staff | | | | |
| Screen Entry | The number entered (47,782,554) is outside the expected range of between 3,382,343 and 6,281,493 compared to the prior year value. Please correct your data or explain. (Error #15015) | Explanation | Yes | |
| Reason | Electronic circulation is much higher because of the new methods for counting usage of e-resources provided to us through Counter reports. This new process is much more automated. Increase in usage reported due to ability to generate comprehensive, standardized usage reports across all publisher/vendor platforms rather than only reporting a subset of usage as was done previously. Subsets reported last year due to low staffing in Dept and inability to report comprehensive usage for all resources. Physical circulation is also up because physical Course Reserves and interlibrary loans were resumed in Fall 2021. | | | |
| Screen Entry | The Other Professional Staff(40.00) is outside the expected range compared to Other Professional Staff reported in the prior year(26.00). Please correct your data or explain. (Error #15813) | Explanation | Yes | |
| Reason | Positions that were frozen or unfilled during 2020-2021 were filled during this time, especially in Acquisitions and Cataloging. | | | |
| Screen Entry | The Student Assistants(73.00) is outside the expected range compared to Student Assistants reported in the prior year(53.00). Please correct your data or explain. (Error #15815) | Explanation | Yes | |
| Reason | Student employees increased beginning in Fall 2021, as the Libraries fully reopened all spaces and more students attended courses on campus. | | | |
| Screen: Expenses | | | | |
| Screen Entry | The calculated value (6,539,551) is outside the expected range of between 1,913,774 and 3,974,760 compared to the prior year value. Please correct your data or explain. (Error #15027) | Explanation | Yes | |
| Reason | All other operations and maintenance expenses include the renovation of three floors at the Marston Science Library as well as some HVAC work completed at Smathers Libraries. The Library West front entrance and lobby also received a renovation. | | | |